MINISTRY OF INDUSTRY TRADE AND COOPERATIVES'
State Department for Cooperative
MAIN REGISTRY
16 MAR
No. 867
P.O. Box 30547 - 00100
GPO NAIROBI, KENYA

CS/12880

BUNISTA SAVINGS & CREDIT CO-OPERATIVE SOCIETY LIMITED

ANNUAL REPORT AND FINANCIAL STATEMENT FOR THE YEAR ENDED 31ST DECEMBER, 2019

STATE DEPARTMENT FOR CO-OPERATIVES, NAIROBI C/O CO-OPERATIVE,

P.O. BOX 30547- 00100 NAIROBI, AUDIT

CO-OPERATIVE DEVELOPMENT

P.O BOX 63- 40600, SIAYA

CS/ 12880 BUNISTA SAVINGS & CREDIT Co-operative Society Li mited

Annual report & financial statement for the year ended 31st December, 2019

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Bunista Sacco Society Limited

Society Information

For the year ended 31st December, 2019

The Board of Directors at 31st December,2019

1. Mr. Joseph S. O'Bonyo	-	Chairperson
2. Prof. Maurice Nyadawa	-	Vice Chairman
3. CPA Wilkister Baraza	-	Hon. Secretary
4. Dr. Walter Akuno	-	Treasurer
5. Dr. Michael Nyagol	-	Member
6. Mr. Samuel Okeyo	-	"
7. Mr.Mark Juma	-	"

Supervisory committee

1. CPA. David Sanda	-	Chairperson
2. Mr. Fredrick M. Oluoch	-	Secretary
3. CPA. Allan O. Asola	-	Member

Secretary manager

Roselyne Awuor

Registered office

P. O. Box 194 - 40601 **BONDO**

Bunista Savings & Credit Co-operative Society Limited

Situated in Jaramogi Oginga Odinga University of Science and Technology compound

Bankers

Co-operative Bank of Kenya	-	Bondo Branch
KCB	-	Bondo Branch

Lawyers

No lawyer

Auditors

State Department for Co-operatives

C/o Department of Co-operatives

Co-operative Audit Services

SIAYA COUNTY

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Bunista sacco society limited

Statistical information as at 31st December, 2019

		2019	2018
Membership	Active	460	419
	Dormant	-	5
	Diseased	(2)	(1)
	Withdrawal	(20)	(9)
	Total	**438**	**414**

Financial	**Kshs**	**Kshs**
Share capital	4,014,774	2,609,774
Members Deposits	92,624,424	78,471,491
Loans to members	110,359,961	90,513,825
Investments	216,000	216,282
Revenue reserve	11,058,566	6,425,388
Statutory reserve	1,2865,029	1,580,152
Land property & equipment	2,454,938	1,437,446
Total revenue	19,744,013	16,909,863
Total interest income	19,293,742	16,303,533
Total expenses	3,759,620	2,952,270
Interest payable	8,799,325	7,219,378
Rate on interest payable	9.5%	9.2%

Expenses as a percentage of turnover		
Personnel	6.7%	8.3%
Governance	4.9%	3.3%
Administration	4.4%	3.7%
Interest payable	44.6%	42.6%
Dividend payable	1.8%	1.04%
Honorarium payable	0.5%	0.05%
Others	3%	0.41%

Key ratio		
Total Expenses/Total revenue	1:019	1:017%
Solvency ration	1.14:1	1.09:1

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Bunista Sacco Society limited

Report of the management committee for

The year ended 31st December, 2019

Introduction

The Board of Directors submits their annual report together with the audited report for the year ended 31st December, 2019

Incorporation

The society is incorporated in Kenya under the Co-operative Societies Act Cap 490 and is. domiciled in Kenya.

Principal activities

The principal activity of the society continued to be receiving savings from and provision of loans to its members.

Results for the year

	2019	2018
	Kshs	**Kshs**
Net surplus/deficit before taxation	6,560,600	4,134,708
Income Tax expenses	-136,215	-86,205
Statutory reserve	-1,284,877	-809,700
Surplus/deficit after taxation	**5,139,508**	**3,238,803**
Dividend on share capital	-361,330	-182,538
Retained surplus for the year	**4,778,178**	**3,056,265**
Interest on members deposits	8,799,320	7,219,378
Dividend payable	361,330	182,538
Honoraria payable	100,000	90,000
Staff incentives	45,000	24,000

Dividend/interest on members deposits

The Board of Directors recommends payment of dividend at the rate of 9% (2018 - 7%) and interest on members deposits at the rate of 9.5% (9.2% 2018). Interest payable is Kshs. 8,799,320 (2018 – 7,219,378), honoraria Kshs. 100,000 (2018- 90,000/-) and staff incentive Kshs.45,000 (2018 – 24,000/-) This will be subject to approval of members at Annual General Meeting.

Board of Directors

The Board of Directors who served during the year and to date of this report are as stated on page 1.

By order of the Board.

Signature .... Date 12/03/2020

Secretary

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Bunista Sacco Society Limited

Report and audited accounts for the year ended 31st December, 2019

Statement of the Board of Director's responsibilities

The Co-operative Societies Act requires the Board of Directors to prepare the financial statements for each financial year which give a true and view of the state of affairs of the society as at the year end of the financial year and the operating results for that year in accordance with IFRS. It also requires the Board of Directors to ensure that the society keeps proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the society.

The Board of Directors accepts responsibility for the annual financial statements which have been prepared using appropriate accounting policies supported by reasonable prudent judgment and estimates, in conformity with International Financial Reporting standards and in the manner required by the Co-operative Societies Act. The Board is of the opinion that the financial statements give a true and fair view of the affairs of the society and of its operating results in accordance with IFRS. The Board of Directors further accepts responsibility for the maintenance of accounting records which may be relied upon in preparation of financial statements as well as adequate systems of internal financial control.

Nothing has come to the attention of the Board of Directors to indicate that the society will not remain a going concern for at least the next twelve months from the date of these statements.

Approved by the Board of Directors on and signed on its behalf by:-

Chairman .... date 12/03/2020

Treasurer .... date 12/3/2020

Hon. Secretary .... Date 12/03/2020

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Bunista Sacco Society limited

Independent Auditors' report to the members of Bunista sacco Society limited

Opinion

We have audited accompanying financial statements of Bunista Sacco Society Limited which comprise statement of financial position as at 31st December, 2019, statement of comprehensive income, statement of changes in equity and statement of the cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information. In our opinion, the financial statements, give a true and fair view of the state of the society's financial affairs as at 31st December, 2019 the results of its operations and cash flows for the year ended in accordance with the International Financial Reporting Standards and the requirements of the Co-operative Societies Act, Cap 490 of Laws of Kenya

Board of Directors' responsibility for the financial statements

The Board of Directors of the society are responsible for the preparation these and presentation of these financial statements in accordance with International Financial Reporting Standards and in the manner required by the Co-operative Societies Act, Cap 490 of the Laws of Kenya and for such internal controls as the Board determine is necessary to enable the preparation of financial statements that are free of material misstatement, whether due to fraud or error.

Auditors' responsibility

Our responsibility is to express an independent opinion on these financial statements based on our audit. We conducted an audit in compliance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance as to whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements The procedures elected depend on the auditors' Judgment including the assessment of the risk of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to Provide a basis for our audit opinion.

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Bunista Sacco society Limited

Independent Auditors' report to the members of Bunista Sacco Sacco Society Ltd – continued

Report on Other Legal Requirements

As required by the Co-operative Societies Act, we report to you that the financial statements are in agreement with the books of accounts kept by the society and that, based on our audit, nothing has come to our attention that causes us to believe that the society's business has not been audited:-

b. In accordance with Co-operative Society's by-laws, objective, and any other resolutions made by the society's members at an annual general meeting.

For and on behalf of Co-operative Audit Services
Directorate of Co-operative development, Siaya County

COUNTY DIRECTOR OF CO-
SIAYA COUNTY
P. O. BOX 63 - 40600
DATE:..................SIGN

Erick Owino Okech
Ag. County Director of Co-operative Audit
SIAYA

Date 14/03/2020

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Bunista Sacco society limited

Statement of comprehensive income for the year ended 31st December, 2019

	Notes	2019 Kshs	2018 Kshs
Revenue			
Interest on loans and advances	2(a)	19,009,782	16,116,495
Other interest incomes	2(b)	283,960	187,038
Interest expenses	3	-9,423,793	-9,823,040
Net interest incomes		**9,869,949**	**6,366,493**
Other operating income	2(c)	450,271	606,330
Net operating income		**10,320,220**	**7,086,823**
Operating expenses	4	-3,759,620	-2,952,115
Net operating surplus before income tax		**6,560,600**	**4,134,708**
Income tax expenses	6	-136,215	-86,205
Net surplus for the year after tax		**6,424,385**	**4,048,503**
20% transfer to statutory reserve	1(d)	-1,284,877	-809,700
Provision for honoraria		-100,000	0
Provision for Staff incentives		-45,000	0
Proposed dividend		-361,330	0
Net surplus to revenue reserve account		**4,633,178**	**3,238,803**

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Bunista Sacco society limited

Statement of financial position as at 31st December, 2019

	Notes	2019 Kshs	2018 Kshs
Assets			
Cash & bank balances	6	17,241,915	18,772,521
Receivables & prepayments	7	8,637,528	7,588,350
Loans to members	8	110,359,961	90,513,825
Investments	9	216,000	216,000
Land, property, & equipment	10	2,454,938	1,332,263
Total assets		**138,910,342**	**118,422,959**
Liabilities			
Members deposits	11	92,624,424	78,471,491
Payables & accruals	12	26,837,512	27,826,117
Total liabilities		**119,461,936**	**106,297,608**
Equity			
Share capital	13	4,014,774	2,609,774
Reserves	14	15,433,632	9,515,577
Total equity		**19,448,406**	**12,125,351**
Total liabilities & equity		**138,910,342**	**118,422,959**

REGISTERED
SEC. 25 (9) CO-OPERATIVE SOCIETIES ACT. CAP 490/2004
17 MAR 2020
Makellegm.
COMMISSIONER FOR CO-OPERATIVE DEVELOPMENT

The financial statements were authorized by the Board of Directors on , 2020 and signed on its behalf by:

Chairman .... Hon. Secretary .... Treasurer ....

Date 12/03/2020

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31ST DECEMBER, 2019

	Notes	Share Capital	Statutory reserve	Revenue reserve	Other reserves	Total
Balance as at 1st January, 2018		2,184,500	770,452	3,481,788	1,510,037	7,946,777
Issue for share capital	20	425,274	0	0	0	425,274
Surplus for the year		0	0	4,048,503	0	4,048,503
20% transfer to statutory reserve	21	0	809,700	-809,700	0	0
Income tax payable 2018	6	0	0	0	0	0
Proposed dividend	21	0	0	-182,685	0	-182,685
proposed honoraria and staff incentives		0	0	-114,000	0	
Interest on deposits ploughed back		0	0	1,482	0	1,482
Additional capital reserve		0	0	0	0	0
Balance as at 31st December, 2018		**2,609,774**	**1,580,152**	**6,425,388**	**1,510,037**	**12,125,351**
Balance as at 1st January, 2019		**2,609,774**	**1,580,152**	**6,425,388**	**1,510,037**	**12,125,351**
Issue for share capital	20	124,000	0	0	0	124,000
Surplus for the year		0	0	6'560,600	0	6,560,600
20% transfer to statutory reserve	21	0	1,284,877	-1,284,877	0	0
Income tax payable 2019	6	0	0	-136,215	0	-136,215
Proposed dividend	21	0	0	-361,330	0	-361,330
proposed honoraria and staff incentives		0	0	-145,000	0	-145,000
Interest on deposits ploughed back		0	0	0	0	0
transfer from deposits		1,281,000				1,281,000
Additional capital reserve		0	0	0	0	0
Balance as at 31st December, 2019		**4,014,774**	**2,865,029**	**11,058,566**	**1,510,037**	**19,448,406**

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Bunista Sacco Society limited

Statement of cash flows for the year ended 31st December, 2019

	2019	2018
	Kshs	**Kshs**
Cash flow from operating activities		
Interest receipts	19,009,782	16,303,533
Other incomes	734,231	606,330
Interest Paid	-624,473	-2,603,662
Payments to suppliers & customers	-3,375,041	-2,722,597
	15,744,499	**11,583,604**
Increase/decrease in operating assets		
Increase/ decrease in receivables	-1,049,178	-1,306,794
increase/decrease in Loans to members	-19,846,136	-14,542,383
	-20,895,314	**-15,849,177**
Increase/decrease in operating liabilities		
Increase/decrease in Members deposits	14,152,933	21,960,391
Increase/decrease in Payables	-3,102,592	8,238,985
Audit and supervision fees paid	-27,500	-22,000
interest on members deposits paid	-7,219,378	-5,142,511
Management committee honoraria paid	-90,000	-90,000
Staff incentive	-24,000	-20,000
Cash flow from operating activities	**3,689,463**	**8,317,292**
Cash flows from investing activities		
Purchase of Kuscco Shares	0	0
Purchase of assets	-1,474,254	-190,114
Net cash flows from investing activities	**-1,474,254**	**-190,114**
Cash flows from financing activities		
Share capital contributions	1,405,000	425,274
Net cash from financing activities	**1,405,000**	**425,274**
Changes in cash & cash equivalent		
Cash & cash equivalent beginning	18,772,521	14,485,582
Cash & cash equivalent ending	**17,241,915**	**18,772,521**
Net changes in cash & cash equivalent	-1,530,606	4,286,939

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Bunista Sacco Society limited

Notes to the financial statements for the year ended 31st December, 2019

1. Summary of significant accounting policies

The principal accounting policies adopted in preparation of these financial statements are set out below:

(a) Statement of compliance & basis of preparation

The financial statements have been prepared in accordance with International Financial Reporting Standards. The principal accounting policies adopted remain unchanged from the previous year.

The financial statements are presented in the functional currency, Kenya shillings (Kshs) and prepared under the historical cost convention, except as specialized below under fair value measurement in accordance with applicable IFRS.

(b) Revenue recognition

Interest on loans to members is calculated on reducing balance method. Interest income is recognized on a time proportion basis by reference to the principal outstanding and effective interest rate applicable. Interest on loans is charged at 2.5% per month on reducing balance. Interest on bank deposits as well as other income is recognized when received.

(c) Plant property and equipment

Property and equipment are stated at cost less accumulated depreciation. Particular class of property and equipment are subsequently, shown at revalued amounts, based on periodic valuations. Depreciation is calculation on a reducing balance method. The annual depreciation rates applicable are as follows:

Asset	Rate
Land	0%
Building	5%
Safe	5%
Furniture & fittings	12.50%
Computers & Accessories	30%
Office equipment	30.00%
Loose tools	33.30%

(d) Statutory reserve

An amount equivalent 20% of net surplus is transferred to the statutory reserve fund in accordance with the Co-operative Societies Act.

(e) Intangible assets - Computer software development cost

Generally costs associated with developing computer software programs are recognized as expense incurred. However, costs that are clearly associated with identifiable and unique product which will be controlled by the Sacco and has a profit exceeding the cost beyond one

year, are recognized as intangible assets.
Expenditure which enhances and extends computer software beyond their original Specification and lives is recognized as capital improvement and added to the original cost of the software . Computer software development costs recognized as assets are amortized using straight line method over their useful life not exceeding a period of 3 years.

(f) Financial instruments
Financial assets and liabilities are initially recognized on the Sacco's balance sheet at cost using settlement date accounting, when the Sacco has become a party to the contractual provisions of the instrument.

(g) Held to maturity investments
Financial assets with fixed or determinable payments and fixed maturity where the Sacco has the positive intent and hold other than staff loans and other receivables originated by Sacco are measured as amortized cost.

Impairment and un-collectability of financial assets
At each balance sheet date, all financial assets are subject to review for impairment.
In the instance that the Sacco will not be able to collect all amounts due (principal and interest) according to the contractual terms of the staff loans, other receivables, or held to maturity instruments carried at amortized cost an impairment or bad loss has occurred.

(h) Financial liabilities
After initial recognition, the Sacco measures all financial liabilities other than liabilities held f0r trading at amortized cost. Liabilities held for trading (financial liabilities acquired principally for the purpose of generating profit from short term fluctuations in price or dealer's margin) are subsequently measured at their fair values.

(i) Inventories
Inventories are stated at the lower of cost and net realizable value.

(j) Taxation
Taxation is provided for at the rate of 30% net surplus after adjusting for non allowable expenses under the Income Tax Act.

(k) Adoption of new and revised standards
The estimates and underlying assumptions are reviewed on an ongoing basis. Revision to accounting estimates are recognized in the period the estimate is revised if the revision only affects that period or in the period of the provision and future periods if the revision affects both current and future periods.

(I) Key sources of estimation uncertainty

The following is the key assumption concerning the future, and other key sources of estimation uncertainty at the balance sheet date that has a significant risk causing material adjustments to the carrying amounts of assets and liabilities within the next financial year.

Property, equipment and intangible assets

Critical estimates are made by the management committee in determining depreciation and amortization rates of property, equipment and intangible assets.

2(a) Interest income	2019	2018
	Kshs	Kshs
Normal Loans	6,276,965	4,853,713
Supernormal loan	9,718,555	8,854,220
Emergency loan	813,858	1,195,160
Instant loan	399,351	146,767
Okoa loan	121,081	96,205
Asset financing loan	150,145	297,189
Home development loan	1,462,680	614,079
School fees loan	67,147	59,162
	19,009,782	**16,116,495**
2(b) Other Interest income		
Interest from Kuscco savings	283,960	187,038
	283,960	**187,038**
2(c) Interest expenses	**9,423,793**	**9,823,040**
3. Other operating income		
Loan application fee	96,900	72,800
Membership fee	20,000	66,000
Share capital transfer fee	1,500	1,000
Mpesa commission	177,983	152,751
CPS membership fee	16,000	35,000
Contribution from photocopying account	154,736	247,273
Contribution from T/shirts account	(131,600)	100,000
ESS membership fee	6,000	10,000
Commission from deposits	108,752	21,506
	450,271	**606,330**

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Bunista Sacco Society Limited

Notes to the financial statements for the year ended 31st December, 2019 – continued

		2019	2018
4. Operating expenses		**Kshs**	**Kshs**
Personnel	4(a)	1,328,130	1,410,935
Governance	4(b)	975,300	574,700
Administration	4(c)	869,546	628,352
Other expenses	4(d)	586,644	338,128
		3,759,620	**2,952,115**
a) Personnel expenses			
Salaries		1,287,530	1,387,385
NSSF		10,600	9,600
Travelling and subsistence		30,000	13,950
		1,328,130	**1,410,935**
b) Governance			
Travelling & subsistence		22,200	300
Committee sitting allowance		908,100	543,900
Committee education		45,000	30,500
		975,300	**574,700**
c) Administration			
AGM/SGM expenses		313,350	268,780
Members education		197,110	127,915
Stationery & printing		76,250	59,775
Postage & telephone		24,570	22,550
Bank charges		97,666	62,832
Public relations		160,600	86,500
		869,546	**628,352**
d) Other expenses			
Entertainment		79,315	29,420
Sundry expenses		36,000	54,495
Repairs & maintenance		6,750	3,700
MFI subscription		58,000	-
Kuscco subscription		22,000	20,000
Audit fees		30,000	25,000
Supervision fees		3,000	2,500
Depreciation		351,579	203,018
		586,644	**338,128**
		586,644	**338,128**

	2019	2018
e) Interest expenses	**Kshs**	**Kshs**
Interest paid on CPS	196,548	275,527
Interest paid on ESS	57,786	56,700
Interest on Kuscco	370,139	2,271,435
Committee honoraria	0.00	0
Staff incentives	0.00	0
Interest on members deposits	8,799,320	7,219,378
	9,423,793	**9,823,040**

	2019	2018
f) Suppliers & employees for purpose of Cash flow during the year.		
Total expenditure	3,759,620	2,952,270
Less: Depreciation	-351,579	-203,168
Audit & supervision fees	-33,000	-26,500
	3,375,041	**2,722,602**

	2019	2018
5. Income tax expenses		
Total income	19,744,013	16,909,863
Add: disallowable expenses	908,100	574,700
Total adjusted taxable income	**20,652,113**	**17,484,563**
Less: non taxable income	-19,744,013	-16,909,863
Gross taxable income	**908,100**	**574,700**
Tax allowance @ 50%	454,050	287,350
Net taxable income	**454,050**	**220,750**
Tax for the year @ 30%	136,215	86,205
Income tax due	**136,215**	**86,205**
Income tax payable	**136,215**	**86,205**

	2019	2018
6. Cash & bank balances		
Cash at hand	0	0
KCB Ltd a/c 1133581390 - Bondo (main)	11,949,858	1,722,406
KCB Ltd a/c 1144051665 - " (statutory Reserve)	680,039	2,152,806
Co-op. Bank a/c 01100623748500 - " (BBF)	334,372	334,492
Co-op. Bank a/c 01100623748501 - "Business	1,223,344	1,005,650
Mpesa savings (float)	250,000	250,000
Kuscco savings	2,804,302	13,307,167
Balance as at 31st December	**17,241,915**	**18,772,521**

		2019	2018
7. Receivables & prepayments		**Kshs**	**Kshs**
Deductions due from employer		8,482,613	7,279,773
Inventories 7(a)		126,400	292,000
Credit Sales		15,000	0
Mpesa commission due		13,515	16,577
Balance as at 31st December		**8,637,528**	**7,588,350**
7(a) Inventories			
Closing stock T-shirts N16		126,400	292,000
8. Loan balance			
Short term loan to members	note 8(a)	66,060,941	47,938,125
Supernormal loan	note 8(b)	44,299,020	42,575,700
Balance as at 31st December		**110,359,961**	**90,513,825**
8(a) Short term loan to members			
Balance as at 1st January		47,938,125	39,370,456
Disbursement during the year		80,064,401	53,612,500
Loan repayment during the year		-61,941,585	-45,044,831
Balance as at 31st December		**66,060,941**	**47,938,125**
8(b) Supernormal loan			
Balance as at 1st January		42,575,700	36,600,986
Disbursement during the year		37,750,231	37,285,400
Repayment during the year		-36,026,911	-31,310,686
Balance as at 31st December		**44,299,020**	**42,575,700**
9. Investment property			
Kuscco shares			
Balance as at 1st January		216,000	216,282
Addition during the year		0	-282
Balance as at 31st December		**216,000**	**216,000**
10. Land, Property & equipment			
NBV as at 31st December	Sch'd A	2,454,938	1,345,167

11. Members deposits	**2019 Kshs**	**2018 Kshs**
Balance as at 1st January	78,471,491	56,511,100
Contributions during the year	19,665,603	23,475,751
Transfer to share capital	-1,281,000	0
Deposits refunds during the year	-4,231,670	-1,515,360
Balance as at 31st December	**92,624,424**	**78,471,491**

12. Payables and accruals	**2019**	**2018**
Interest bearing liabilities (Kuscco loan)	0	8,209,513
Interest payable on members deposits	8,799,320	7,219,378
Provision for income tax	136,215	86,205
Provision for dividend	361,330	182,685
Audit and supervision fees	33,000	27,500
Proposed honorarium to committee	100,000	90,000
Proposed incentive to staff	45,000	24,000
BBF fund	2,527,967	2,342,467
Education saving scheme	288,500	161,500
Kuscco insurance loan cover	13,560,930	8,449,394
Kuscco risk cover - premium due	0	422,525
CPS	985,250	612,150
Balance as 31st December	**26,837,512**	**27,826,117**

12(a) Interest bearing liabilities		
Balance as at 1st January	8,209,513	19,777,772
Received during the year	0	0
Loan repayment during the year	-8,209,513	-11,568,259
Balance as at 31st December	**0**	**8,209,513**

12(b) BBF		
Balance as at 1st January	2,342,467	1,752,467
Transferred from photocopying business	0	0
Contributions during the year	1,075,500	960,500
Refunds during the year	-890,000	-370,500
Balance as at 31st December	**2,527,967**	**2,342,467**

	2019	2018
12(c) Education Savings Scheme (ESS)	**Kshs**	**Kshs**
Balance as at 1st January	161,500	279,000
Contributions during the year	2,198,157	2,488,710
Refunds during the year	-2,071,157	-2,606,2010
Balance as at 31st December	**288,500**	**161,500**

12(d) Loan Cover (contributions towards risk mgt)	**2019**	**2018**
Balance as at 1st January	8,449,394	5,666,240
contributions during the year	6,131,289	3,582,934
Premium payments to Kuscco	-1,019,753	-799,780
Balance as at 31st December	**13,560,930**	**8,449,394**

12(e) Christmas package Savings Scheme		
Balance as at 1st January	612,150	648,400
Contributions during the year	9,500,605	8,939,600
Refunds during the year	-9,127,505	-8,975,850
Balance as at 31st December	**985,250**	**612,150**

13. Share capital		
Balance as at 1st January	2,609,774	2,184,500
Contributions during the year	124,000	425,274
Transfer from deposits	1,281,000	0
Balance as at 31st December	**4,014,774**	**2,609,774**

14. Reserves		
Statutory reserves [note 14(a)]	2,865,029	1,580,152
Revenue reserves [notes 14(b)]	11,058,566	6,425,388
Capital reserve [note 14(c)]	1,510,037	1,510,037
Balance as at 31st December	**15,433,632**	**9,515,577**

14(a) Statutory reserve		
Balance as at 1st January	1,580,152	770,452
20% transfer to statutory reserve	1,284,877	809,700
Balance as at 31st December	**2,865,029**	**1,580,152**

	2019	2018
14(b) Revenue reserve	**Kshs**	**Kshs**
Balance as at 1st January	6,425,388	3,481,788
indivisible balance - interest on deposits	0	1,482
Surplus for the year	6,560,600	4,048,503
Income tax payable (note 6)	-136,215	0
20% transfer to statutory reserve	-1,284,877	-809,700
Proposed dividend	-361,330	-182,685
Proposed honoraria	-100,000	-90,000
Proposed staff incentive	-45,000	-24,000
Balance as at 31st December	**11,058,566**	**6,425,388**

14(c) Capital reserve	**2018**	**2017**
Balance as at 1st January	1,510,037	1,496,152
Addition during the year	-	13,885
Balance as at 31st December	**1,510,037**	**1,510,037**

15. Photocopying services to members	**2019**	**2018**
Photocopying services	452,130	581,272
Sales of envelopes	5,362	3,585
Typesetting services	370	435
Printing services	**64,362**	**79,545**
Binding services	24,070	7,100
Lamination services	7,015	15,420
	553,309	**687,357**
Overhead expenses		
Salary	278,494	223,899
Travelling and subsistence	2,400	1,850
Purchase of stationery	117,680	156,35
Repairs and maintenance	0	58,000
Total expenses	**398,573**	**440,084**
Net profit	**154,736**	**247,273**
Gain to BBF account	**0**	**0**
Transferred to risk mgt a/c	**0**	**0**
Contribution to other income account	**154,736**	**247,273**

16. T-Shirts trading account

	2019	2018
	Kshs	**Kshs**
Sales of T-shirts	34,000	208,000
Less cost of sales		
Purchases	0	400,000
Add: opening stock	292,000	
Less: Closing stock	(126,400)	-292,000
Cost of sales	**(165,400)**	**108,000**
Profit to other income	**(131,600)**	**100,000**

BUNISTA SAVINGS & CREDIT CO-OPERATIVE SOCIETY LIMITED
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ANNUAL REPORT & FINANCIAL STATEMENT FOR THE YEAR ENDED 31ST DECEMBER, 2019

FIXED ASSETS TABLE FOR THE YEAR ENDED 31ST DECEMBER,2019

Items	**Land**	**Building**	**Furniture & fittings**	**Safe**	**Loose tools**	**Office equip.**	**Computer & equip.**	**Total**
Cost	**Ksh**	**Kshs**	**Kshs**	**Kshs**	**Kshs**	**Kshs**	**Kshs**	**Kshs**
Balance as at 1/1/2019	0	414,737	137,189	40,841	1,180	551,448	186,868	1,332,263
Additions	1,063,550	15,400	169,250	0	650	210,905	14,499	1,474,254
Revaluation	0	0	0	0	0	0	0	0
Disposals	0	0	0	0	0	0	0	0
Balance as at 31/12/2019	**1,063,550**	**430,137**	**306,439**	**40,841**	**1,830**	**762,353**	**201,367**	**2,806,517**
Depreciation								
rate	**0%**	**5%**	**12.50%**	**5%**	**33.30%**	**30%**	**30%**	
Balance as at 1/1/2019	0	68,991	72,007	12,158	7,104	372,106	328,012	860,378
Charge for the year	0	21,507	38,305	2,042	609	228,706	60,410	351,579
Balance as at 31/12/2019	**0**	**90,498**	**110,312**	**14,200**	**7,713**	**600,812**	**388,422**	**1,211,957**
Nnet Book Value								
Balance as at 31/12/2019	1,063,550	408,630	268,134	38,799	1,221	533,647	140,957	2,454,938
Balance as at 31/12/2018	**0**	**414,737**	**137,189**	**40,841**	**1,180**	**551,448**	**186,868**	**1,332,263**